



# Fee Status Questionnaire 2024

The University of Bristol fee status questionnaire is used to assess your fee status in accordance with the Government's fee regulations.

Please visit the [UKCISA website](#) for information and guidance on how your fee status is determined in England, and the special definitions used (e.g. ordinary residence, relevant family member).

## HOW TO COMPLETE THIS FORM

**We require that you:**

1. **Complete all sections of the questionnaire**
2. **Use the [evidence checklist](#) to ensure you have provided all required documents**
3. **Sign the declaration on the final page of the questionnaire**

We will not be able to determine your fee status if you have not fully completed this form and provided appropriate supporting evidence.

Details of [acceptable evidence documents](#) are provided on page 5 of this questionnaire. Please review this carefully and continue to refer back to it to ensure you are submitting appropriate evidence to support your fee status assessment.

**Please complete and return this questionnaire with relevant supporting evidence, within four weeks.** If there will be a delay in sending us your response, please let us know. We will contact you with the outcome of our assessment as soon as possible.

If we do not hear from you, or the information provided is incomplete, we will complete our assessment based on the information available, which may mean classifying you as an overseas student for fee purposes.

## Additional information

Information about tuition fees at the University of Bristol is available online at <http://www.bristol.ac.uk/study/undergraduate/fees-funding/> and <http://www.bristol.ac.uk/study/postgraduate/fees-and-funding/>

If you do not agree with the outcome of your fee status assessment you can appeal and should follow the procedures outlined within the [Applicant complaints and appeals policy](#).

**Section A: Personal information**

Full name:	
Date of birth (dd/mm/yyyy):	
UCAS / Applicant ID number:	
Course applied for:	
Course start date (mm/yyyy):	
Date of first entry to the UK:	
Do you require a Visa to study in the UK:    Yes    /    No	
UK Immigration Status:	
<b><u>Share Code</u></b> (if you have one):	
Country of birth:	
Nationality / Citizenship (if you have more than one nationality, please list them all):	
Correspondence / mailing address:	
Home address:	
Your parents' home address (if different from your home address):	
<b>Relevant family member(s) eg. parent, spouse/civil partner, etc</b>	
<i>For information on the definition of "relevant family member", please visit the <a href="#">UKCISA website</a>.</i>	
Relevant family member Name:  Nationality:  UK Immigration Status (if applicable):  Relationship to you:	Relevant family member 2 (if applicable) Name:  Nationality / citizenship:  UK Immigration Status (if applicable):  Relationship to you:

## Section B: Residence history

Please give details of all countries, including the UK if relevant, in which you have been [ordinarily resident](#) over the last 15 years. This should include your current address as well as any previous addresses.

For further information on ordinary residence, please visit the UKCISA website:

[UKCISA - international student advice and guidance - Ordinary residence case law](#)

Country and postal address	Dates of residence (dd/mm/yyyy)	Main reason for residence (eg living with family, work, education, etc)
	From:	
	To:	
	From:	
	To:	
	From:	
	To:	
	From:	
	To:	
	From:	
	To:	
	From:	
	To:	
	From:	
	To:	
	From:	
	To:	

Continue on a separate sheet if required or use [Section E: Supporting information](#).

## Section C: Supporting Evidence Checklist

Tick the category that most closely resembles your circumstances and upload ALL required evidence to your applicant dashboard. **You must also review page 5, [acceptable evidence documents](#), to ensure you submit appropriate evidence.**

Category	Required Evidence
<b>A</b> I live in the UK / Republic of Ireland and have British or Irish nationality <input type="checkbox"/>	<input type="checkbox"/> Scan of your passport photo page <input type="checkbox"/> <a href="#">Proof of residence</a> from Sept 2021 - today. <b>At least one document per academic year.</b>
<b>B</b> I live in a British Overseas Territory and have British or Irish nationality. <input type="checkbox"/>	
<b>C</b> I live in the EU / EEA and have British or Irish nationality. <input type="checkbox"/>	
<b>D</b> I live in the UK and have EU / EEA nationality. <input type="checkbox"/>	<input type="checkbox"/> Scan of your passport photo page <input type="checkbox"/> <a href="#">Proof of Immigration status</a> <input type="checkbox"/> <a href="#">Proof of residence</a> from Sept 2021 - today. <b>At least one document per academic year.</b>
<b>E</b> I live in the UK or British Overseas territory and have settled status (not EUSS). <input type="checkbox"/>	
<b>F</b> I live in the EU / EEA and have EU / EEA nationality. <input type="checkbox"/>	
<b>G</b> I live in the UK with a family member who is a British national or is settled in UK. <input type="checkbox"/>	<input type="checkbox"/> Proof of your relationship to relevant family member, e.g. Birth or marriage certificate. <input type="checkbox"/> Scan of passport photo page for both you and your relevant family member <input type="checkbox"/> <a href="#">Proof of Immigration status</a> for both you and your relevant family member. <input type="checkbox"/> <a href="#">Proof of residence</a> from Sept 2021 – today, for both you and your relevant family member. <b>At least one document per academic year.</b>
<b>H</b> I am a dependent of someone who has permission to work in the UK. <input type="checkbox"/>	
<b>I</b> I am a British or Irish national currently residing temporarily or permanently overseas (not EU/EEA). <input type="checkbox"/>	<input type="checkbox"/> Scan of your passport photo page <input type="checkbox"/> <a href="#">Proof of residence</a> from Sept 2021 – today. <b>At least one document per academic year.</b> <input type="checkbox"/> <a href="#">Evidence of return visits to UK or Ireland</a> since 1 September 2021. <input type="checkbox"/> <a href="#">Evidence to support temporary absence.</a>
<b>J</b> I live in the UK and have one of the following: <input type="checkbox"/> Refugee status/Humanitarian Protection <input type="checkbox"/> Ukraine/Afghan Scheme granted leave <input type="checkbox"/> Stateless Leave <input type="checkbox"/> Other status (please state below): _____	<input type="checkbox"/> Scan of your passport photo page <input type="checkbox"/> <a href="#">Proof of immigration status.</a> <input type="checkbox"/> <a href="#">Proof of residence since you arrived in the UK.</a> <b>At least one document per academic year.</b> <b>Where relevant:</b> <input type="checkbox"/> Scan of family member's passport and other immigration documents.
<b>K</b> None of the above apply to me. <input type="checkbox"/>	<input type="checkbox"/> Scan of your passport photo page <input type="checkbox"/> <a href="#">Proof of Immigration status</a> <input type="checkbox"/> <a href="#">Proof of residence</a> from Sept 2021 - today. <b>At least one document per academic year.</b> <input type="checkbox"/> Complete Section E: Supporting Information (page 7)

## Section D: Acceptable Evidence Documents

Evidence Required	Appropriate documents to provide:	
<b>Proof of Nationality</b> <a href="#">Back to evidence checklist</a>	<ul style="list-style-type: none"> <li>A scan of your passport photo page</li> </ul>	
<b>Proof of Immigration status</b> <i>If not a British national</i> <a href="#">Back to evidence checklist</a>	<ul style="list-style-type: none"> <li>UKVI <a href="#">Share code</a> (there is space to provide this in section A: Personal Information)</li> <li>Biometric Residence Permit (BRP)</li> <li>Home Office letter</li> <li>Passport stamp</li> <li>Residence card</li> </ul>	
<b>Proof of Residence</b> <i>Applicants aged 18 or under can provide documents in relevant family members name.</i> <a href="#">Back to evidence checklist</a>	<p><b>At least one document per year must be provided, covering at least the last 3 years prior to the start of the course.</b></p> <p><b>Acceptable evidence will typically be:</b></p> <ul style="list-style-type: none"> <li>Rental agreements</li> <li>Employment contracts</li> <li>Utility bills</li> <li>Council Tax bills</li> <li>Payslips (showing home address)</li> <li>Bank statements (showing regular activity in UK)</li> <li>Universal credit/benefits letter</li> </ul>	
<b>Evidence of return trips to UK or Ireland</b> <a href="#">Back to evidence checklist</a>	<p><b>The following evidence/information must be provided for EACH return trip to the UK or Ireland:</b></p> <ul style="list-style-type: none"> <li>e-tickets or boarding passes showing dates of travel, destination each way, and name of passenger.</li> <li>Place of stay during your visit.</li> <li>Nature of visit, i.e. visiting relatives, returning home for holidays, etc.</li> </ul>	
<b>Evidence of temporary absence</b> <b>Evidence is required for all periods of temporary absence from UK.</b> <a href="#">Back to evidence checklist</a>	<b>Temporary employment</b>	Contracts for original position(s) and all subsequent extensions (if applicable), clearly showing the start and end date of employment / posting, name and residential address of employed person.
	<b>Education abroad</b>	Letter from Education provider confirming dates of education and name of student.
	<b>Gap year</b>	Travel documents such as e-tickets or boarding passes showing dates of travel, destination each way, and name of passenger.
	<b>Illness (yourself or close relative)</b>	Medical certificates / letters from medical professionals stating the period of illness and the persons affected.
	<b>Other reason for temporary absence</b>	Please provide details of the reasons for the temporary absence along with appropriate supporting evidence.

## Section E: Supporting information

Please use this section to tell us anything else that you think will help us make a decision regarding your fee status. This could include your residence and/or education/work history, immigration status, parent's employment, your family, or anything else that was not covered in the previous sections.

## Section F: Declaration

Please sign below to confirm that:

1. the information given in this form is true, complete and accurate; and
2. that no information requested or other material information has been omitted.

**I have fully completed the fee status questionnaire, and I confirm that the information provided is correct to the best of my knowledge.**

**Signature:**

**Date:**